

JEM  
JEM WEDDING PLANNERS  
JEM

BROOKLEIGH  
SWAN VALLEY



BROOKLEIGH PACKAGE 2025/2026



# ABOUT

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Are you looking for a stress-free wedding?

Is it your dream to turn up on your wedding day and not have to worry about a thing! To have someone take control so all you have to worry about is getting married and making memories?

Look no further!

We are here to make that come true. With our Brookleigh Estate wedding packages, we will make sure your vision is brought to life and the day runs perfectly.



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# COORDINATION & STYLING

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Crafted to turn your wedding dreams into reality

Included:

- Initial meeting to discuss budget and vision.
- Exclusive access to your personalised client portal with access to JEM Wedding Planners' live documents.
- Site visit to discuss brief and vision for your day & a second site meeting to go over floor plan and styling.
- Mood board design based on brief.
- Second meeting to review the mood board and brief.
- Source and manage styling vendors including florist, furniture, decor, crockery, glassware, linen, signage, and stationery.
- Unlimited advice
- Timeline, floor plan, and vendor contact sheet preparation.
- Unlimited email and text support
- Final meeting 4 weeks before your wedding day to finalise all details.
- Liaising with vendors prior to your wedding day
- On the day point of contact & support to make sure your day runs smoothly
- Overseeing vendor set up of ceremony and reception.
- Discreet problem-solving where required

All this for only \$4,112.00 (inc GST) - usually \$5,400.00 (inc GST)

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# COORDINATION & SET UP

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Let's make your day truly unforgettable

Included:

- Exclusive access to your personalised client portal & Jem Wedding Planners' document templates
- 1-hour meeting 4 weeks before your wedding for handover briefing
- Review of timeline & floor plan
- Circulation of relevant documents to vendors & Liaising with vendors prior to your wedding day
- On the day point of contact & support to make sure your day runs smoothly
- Onsite coordination on the day for up to 7 hours
- Overseeing vendor set up of ceremony and reception
- Welcoming and assisting guests
- Coordinating and supporting ceremony entrance alongside relevant vendors
- Discreet problem-solving where required
- Attendance until the bridal party has entered the reception
- Set up of centerpieces, candles, flowers, name placings, table numbers, seating charts, welcome signage, napkins, glassware, cutlery and crockery.

All this for only \$2,300.00 (inc GST) - usually \$2,787.00 (inc GST)

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# DELUXE COORDINATION

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With us, you can breathe easy knowing we've got it all under control.

Included:

- Initial meeting to go over all aspects of your day.
- Exclusive access to your personalised client portal and to Jem Wedding Planners' document templates.
- Unlimited advice & vendor recommendations throughout your journey.
- Assistance with timeline & floor plan preparation
- 1 x site visit
- A face to face or zoom meeting 4 weeks before your wedding day to finalise all wedding details.
- Liaising with all vendors prior to your wedding day confirming details.
- On the day point of contact & support to make sure your day runs smoothly
- Onsite coordination on the day for up to 7 hours
- Discreet problem solving where required.

All this for only \$2,200.00 (inc GST) - usually \$2,570.00 (inc GST)

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Get in touch with us at

[hello@jemweddingplanners.com.au](mailto:hello@jemweddingplanners.com.au)

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